

## General metadata structure for all ViCom datasets

Title

Author(s)

Link to external/ ViCom central repository

Link to original work for which the data was collected/ its reference for citation

Short summary of data analysis & results

Size

Actual minutes or hours of materials if audiovisual materials are involved

Description

+ Outlook/ open questions/ possible uses

Sample from data & other associated data

Meta info:

Participants

Date & location of collection

Experiment

*(Note: This section can be flexibly adapted for different projects/ types of datasets. We would appreciate more input from the perspective of your field of expertise!)*

Data collection methods

Original data types

Extended data types

Ethical approval

Other associated publications

Citation to use to refer to the dataset

## Folder structure within ViCom's central repository for each dataset

1\_primary\_data\_to\_be\_processed

2\_scripts\_for\_generating\_processed\_data

3\_processed\_data

4\_merged\_data

5\_scripts\_for\_generating\_datasets

6\_datasets\_for\_exploration\_and\_plots

7\_scripts\_for\_datawrangling\_and\_plots

8\_datasets\_for\_statistical\_analysis

9\_statistical\_analysis\_and\_modelling

10\_plots

Metadata\_and\_short\_summary